



# VCFL GRANTS PROGRAM



WorkSafe Victorian  
Country Football League



# GUIDELINES AND APPLICATION FORM



## VCFL Grants Program Guidelines

### Aim of the VCFL Grants Program:

The VCFL Grants Program will formalise and streamline previously available grants and subsidies available from the VCFL and provide funding to VCFL Affiliated Leagues, Clubs, Umpiring Groups and AFL Victoria Regional Structures.

The funding is designed to provide financial assistance to increase the promotion, encouragement and development of Australian Rules Football within the VCFL Jurisdiction.

This program is in isolation to VCFL Area Funding which will continue to operate outside of this program.

### What funding and how much may be applied for:

The VCFL Grants Program will provide funding for the following:

#### ▪ Computer Purchases

Designed to assist Leagues, Clubs and Umpiring Associations with the day to day operations of their organisations  
**(Maximum of \$250 incl GST).**

#### • Responsible Serving Alcohol Course

The RSA Rebate is designed to assist Clubs with the costs associated for volunteers and administrators to gain RSA accreditation.  
**The VCFL will provide a rebate of 50% of course costs to a maximum of \$50 per attendee. Please note that this is limited to a maximum of 10 persons per club.**

#### ▪ Junior Age Level 1 Coach Accreditation

Available to coaches of a VCFL Affiliated League or Club who undertake a Football Victoria Level Coaching Course and coach at a Junior level within the VCFL **(\$100 Incl GST per attendee upon successful completion of the course).**

#### ▪ Jumper Purchase Assistance

Available to assist clubs that are changing leagues or forming new teams in purchasing jumpers **(Refer to the appendix for information including rebate rates and conditions).**

#### • Food Handling Course

In promoting the practice of safe food handling rebates are available to Clubs whose staff and volunteers gain Food Handling accreditation.  
**The rebate will be 50% of the course costs to a maximum of \$50 per person.**

#### ▪ District Inter-League Games

Available to those Leagues who participate in District Inter-League Games and comply with annually provided sponsorship arrangements **(Maximum of \$1,375 Incl GST per League).**

## VCFL Grants Program Guidelines

### **Who can Apply:**

- VCFL Leagues
- VCFL Clubs
- VCFL Umpiring Groups
- AFL Victoria Regional Structures

### **How to Apply:**

- Applications must be made on the official application form. All relevant supporting documentation must be attached with the application i.e. Tax Invoices/Quotes.
- Applications should be forwarded to VCFL Area Managers in a timely fashion. No applications will be accepted after 30 September in each year (refer below for Area Manager contact details).

### **Application Timeframes and Payment:**

- Applications will open on April 1 and close on 30 September in each year. Applications made outside of this timeframe will not be considered.
- Applicants will be notified of a funding decision within 10 working days of receipt of the application.
- A tax invoice will be requested for successful applications and upon receipt, funding will be forwarded in a timely fashion.

### **What are the funding conditions:**

Those successful in receiving funding are required to:

- Use the funds for the specified activity
- Applicants must be financial with the VCFL to have applications approved.
- Advise the Victorian Country Football League if the course/event/program has been cancelled or goods not delivered and return all monies paid within 7 days.

### **Goods and Services Tax (GST):**

Funding Grants are subject to GST. Applicants who apply for grants will need to provide their Australian Business Number (ABN) and indicate if they are registered for GST on the application form.

#### **A) Applicant has an ABN and is registered for GST**

The applicant will need to supply the VCFL with a tax invoice for the approved amount including GST within 14 days of the approval of the grant.

#### **B) Applicant has an ABN but is not registered for GST**

The applicant will need to supply the VCFL with a tax invoice for the approved amount excluding GST within 14 Days of the approval of the grant.

#### **Applicant does not have an ABN**

The VCFL is obliged to withhold 46.5% of the funded amount. This would need to be recovered by the applicant from the Australian Taxation Office via an income tax return at the end of the financial year. This will present a problem if the applicant is currently an "income tax exempt" body.

**The VCFL recommends options A or B. However, if an application is made without an ABN, the VCFL may delay consideration of the application until the applicant has received an ABN.**

### **Other Terms:**

- The VCFL Commercial Business Department reserve the right to request further information from the applicant prior to completing an application assessment.
- Applicants must be financial with the VCFL to have applications approved.
- **Not all applications are guaranteed approval.**



WorkSafe Victorian Country Football League

## VCFL Grants Program Guidelines

### **Contacts and Assistance:**

For assistance with completing applications or any queries in relation to your eligibility for a grant under this program, please contact your VCFL Area Manager listed to the right.

**East – Ben O’Brien**

PO Box 1313, Dandenong VIC3175  
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**North East – John O’Donohue**

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**North West – Bruce Petering**

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**South West – Brett Anderson**

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Additional Guideline and Application forms can be obtained via the VCFL website at: [www.vcfl.com.au](http://www.vcfl.com.au), by emailing the VCFL at: [vcfl@aflvic.com.au](mailto:vcfl@aflvic.com.au), by contacting any of the above VCFL Area Managers or by ringing the VCFL during business hours on (03) 8663 3060.



WorkSafe Victorian Country Football League

## VCFL Grants Program Guidelines

### Appendix

#### Jumper Subsidies

The following information below outlines the criteria in relation to Clubs\* applying for a jumper subsidy and should be read in conjunction with the preceding terms and conditions of the VCFL Grants Program.

#### 1 Existing Club

(a) Where an affiliated VCFL club has been directed by the VCFL Board to transfer to another League or amalgamate with another Club and this direction necessitates a change in club jumper colours such club shall be eligible for a Guernsey subsidy as follows;

- (i) For each open age team eligible under this clause there will be a subsidy of \$40.00 per Guernsey to a limit of 25 Guernseys per open age team
- (ii) For each Under 18 or Under 17 team there will be a subsidy of \$30.00 per Guernsey to a limit of 25 Guernseys
- (iii) For each Under 16 team and age groups below there will be a subsidy of \$25.00 per Guernsey to a limit of 25 Guernseys per team

(b) Where a club transfers to another League (of their own volition) as per the VCFL transfer procedure which the transfer necessitates the Club to change its clubs jumper colours the club will be eligible for a subsidy as follows;

- (i) For each open age team eligible under this clause there will be a subsidy of \$20.00 per Guernsey to a limit of 25 Guernseys per open age team
- (ii) For each Under 18 or Under 17 team there will be a subsidy of \$15.00 per Guernsey to a limit of 25 Guernseys
- (iii) For each Under 16 team and age groups below there will be a subsidy of \$12.00 per Guernsey to a limit of 25 Guernseys per team

#### 2 Newly Formed Teams

Where there is a newly formed team or teams in a VCFL affiliated League the team or teams will be eligible for the following subsidies;

- (i) For each open age team eligible under this clause there will be a subsidy of \$20.00 per Guernsey to a limit of 25 Guernseys per open age team
- (ii) For each Under 18 or Under 17 team there will be a subsidy of \$15.00 per Guernsey to a limit of 25 Guernseys
- (iii) For each Under 16 team and age groups below there will be a subsidy of \$12.00 per Guernsey to a limit of 25 Guernseys per team

#### 3 Additional Criteria

**To be eligible for the subsidy, you must lodge your jumper subsidy application by 31 April in each year and ensure that the jumpers are manufactured by a VCFL Licensee and purchased through FootyMart (VCFL Central Ordering System).** \* Please note that Jumper Subsidies are available to Clubs only; not open to Leagues or Umpiring Groups.

**4 GST** All Funding above does not include GST.



# VCFL Grants Program – Application Form

WorkSafe Victorian Country Football League

## Section 1 Applicant Details

Name of VCFL League/Club/Umpires Association/FV Region \_\_\_\_\_

Authorised Person: First Name \_\_\_\_\_ Last Name \_\_\_\_\_

Position \_\_\_\_\_

Postal address \_\_\_\_\_

Town/Suburb \_\_\_\_\_ State \_\_\_\_\_ Postcode \_\_\_\_\_

Telephone \_\_\_\_\_ Fax \_\_\_\_\_ Email \_\_\_\_\_

Please provide your Australian Business Number

Is the organisation registered for GST? Yes  No

## Section 2 Grant Request Overview

Please select the Grant you are applying for:

Computer Purchase  Jumper Subsidy  Level 1 Coaching Course

Responsible Serving Alcohol  Food Handling Course

If applying for any of the above Grants, please ensure that you have attached Tax Invoices/Quotes as proof of purchase or pending purchases and where applicable attendee names and proof of successful completion at courses.

District Inter-League Game

Competing Leagues/Date/Venue \_\_\_\_\_

Grant Amount Requested: \$ \_\_\_\_\_ Date Grant Submitted: \_\_\_\_\_

## Applicants Declaration

I state that the application meets the eligibility criteria outlined in the VCFL Grants Guidelines and that the information in this application and attachments is to the best of my knowledge true and correct. I agree that the information provided in this application will be used by the Victorian Country Football League in determining the application for funding. I understand that this is an application only and may not necessarily result in funding approval.

Signature\* \_\_\_\_\_ Date \_\_\_\_\_

Printed name \_\_\_\_\_ Position \_\_\_\_\_

\*To be signed by the person with delegated authority to submit application, i.e. CEO, President, Secretary or Treasurer.

## VCFL Endorsement

VCFL Area Manager Signature \_\_\_\_\_ Date \_\_\_\_\_ VCFL Area \_\_\_\_\_

### Approval (VCFL Head Office Use Only)

Date Application Received \_\_\_\_\_ Date Application Processed \_\_\_\_\_

VCFL Approval/Rejected (Signature) \_\_\_\_\_ Date \_\_\_\_\_

Amount Approved \$ \_\_\_\_\_ Printed name \_\_\_\_\_

Position \_\_\_\_\_ Applicant Notified and Tax Invoice Requested (Date) \_\_\_\_\_